

Check List – Parade(s)

Band Boosters		
<input type="checkbox"/>	Identify event coordinator	President
<input type="checkbox"/>	Get info from band director re: date, time, meeting spot, parade number, step off time	Event Coordinator
<input type="checkbox"/>	If Memorial Day Parade, order Summer Uniform Shirts for new members, including 8 th grade band. Distribute order form in April.	Uniform Coordinator
<input type="checkbox"/>	Update web site with info	Webmaster
<input type="checkbox"/>	Identify person that will be towing the trailer	Event Coordinator
<input type="checkbox"/>	Pack trailer day/night before parade	Students, Band Director
<input type="checkbox"/>	Make sure parade banner is packed	Students, Band Director
<input type="checkbox"/>	Fill water bottles	
<input type="checkbox"/>	Get candy	
<input type="checkbox"/>	Bring extra blue band shirts, if using Summer Uniforms	
<input type="checkbox"/>	If using Marching Uniforms (Santa Parade, Homecoming), make sure all "pit" members who are marching have marching hats.	
<input type="checkbox"/>	Turn over checks to Treasurer	Event Coordinator / Booster Treasurer