

STUDENT/PARENT HANDBOOK

SOUTH LAKE HIGH SCHOOL

ST. CLAIR SHORES, MICHIGAN

“A BLUE RIBBON SCHOOL”

2010-2011



**2010/2011 HIGH SCHOOL ADMINISTRATORS AND
IMPORTANT PHONE NUMBERS**

PRINCIPAL

**Louis Steigerwald
(586) 435-1400**

ASSISTANT PRINCIPAL

**Lauren Wells
(586) 435-1460**

DEAN OF STUDENTS

**Robert Beato
(586) 435-1400**

ATHLETIC DIRECTOR

**Jason Kasparian
(586) 435-1440**

COUNSELORS

**Gayle Merkle (A - Gn and Pr - Sd)
Whitney Bernstein (Go - Pq)
Michael Fringer (Se - Z)
(586) 435-1410**

TELEPHONE NUMBERS

**Main Office – (586)-435-1400
Fax Number – (586) 445-4243
24-Hour Information Hotline – (586) 435-1444
24-Hour Attendance Line – (586) 435-1450
Attendance Office – (586) 435-1460
Athletic Department – (586) 435-1442**

FOREWORD

At South Lake High School, we believe that attitude is more important than ability. All students can achieve by dedicating themselves to their coursework and school activities. The attitude of those involved in the learning process will determine success or failure. A positive spirit, with concern and compassion for others, leads to positive outcomes.

At South Lake, a “Blue Ribbon Exemplary School,” students have the opportunity to meet and understand students of different backgrounds and interests. Students and parents, along with the professional staff, have the responsibility to make course selections that are not only challenging but also appropriate to the student's future well being.

To take advantage of all the school has to offer, students must use the school's numerous services, participate in extra curricular activities, and seek the maximum each course offers. Through these experiences each student will grow into the knowledgeable, responsible adult he or she wants to be.

Parents/Guardians, please review the contents of this handbook carefully with your child.

ADMINISTRATION

Pamela Balint	Superintendent
Tina Jamieson.....	Executive Assistant, Curriculum
Matthew Dishman	Director of Business and Operations
Louis Steigerwald	Principal
Lauren Wells	Assistant Principal
Roger Opsommer	Athletic Director
Robert Beato	Dean of Students
Toni L. Kasander	Director of Special Services
Ted VonHiltmayer	Human Resources and Transportation

FAMILY EDUCATIONAL RIGHTS & PRIVACY

School Records: School records are open to review by parents or adult students. Formal procedures are available to review or challenge accuracy of student records. Access to records by agencies outside the school is limited by school policy. Requests to review records must be submitted to school principals. Forwarding of records is made at the request of schools in which a student seeks or intends to enroll.

Directory Information: "Directory Information" consists of the student's name, address, telephone number, date and place of birth, major field of study, participation in school activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received and the most recent previous school attended by the student. The information is usually given to newspapers when they print stories on student accomplishments. It may be used in school publications and provided to parent-teacher committees.

Directory Information may be requested for members of graduating classes by prospective employers, postgraduate schools and colleges, and by armed forces recruiters. If a parent does not want this information distributed, he or she must inform the principal in writing to take the child's name off the listing of directory information. Adult students (18 years of age and older) must request the "unlisting" of directory information on their own. School records are sent upon the request of receiving schools when a student transfers.

EQUAL OPPORTUNITY

All policies and procedures adopted by the South Lake Schools are intended to be fair, reasonable, and for the good of the school and of the students. All are intended to comply with federal law and constitutional rights of individuals. Race, religion, sex, national origin, sexual orientation, and disability will not be grounds for denying participation in classes for programs for which a student is otherwise eligible. Complaints of such discrimination must be made in writing to the principal of the school by parents on behalf of their children or by adult students on their own behalf. The principal will respond to properly made complaints within ten school days. Complaints, which are not settled by the principal, may be appealed in writing to the Superintendent, 23101 Stadium Blvd, St. Clair Shores, Michigan 48080.

SOUTH LAKE HIGH SCHOOL'S RESPECT CODE

South Lake High School Staff and Students, a community of considerate individuals, honor the South Lake Respect Code that ensures every individual the right to achieve in a safe environment.

An individual will demonstrate respectful behavior by:

- ❖ Displaying cooperation and courtesy.
- ❖ Practicing honesty and integrity.
- ❖ Appreciating racial, ethnic, personal and cultural differences.
- ❖ Showing pride for South Lake by maintaining a clean environment.
- ❖ Refraining from the use of profanity, obscene gestures, physical and verbal abuse, and harassment, abiding by the school rules set forth in the *Student Handbook*.

APPEAL PROCESS

Today more demands than ever before are imposed on school employees and students alike. In their efforts to meet these expectations, employees may make decisions or perform in a manner with which students and/or parents disagree. Parents are encouraged to use this appeals process to resolve school employee/student conflicts.

- First, discuss your complaint with the school employee involved. Most problems can be clarified and resolved at this level.
- If the problem is not solved as a result of this discussion, appeal should be made in writing to the building principal.
- Appeals not settled by the principal may be appealed in writing to Ms. Pamela Balint, Superintendent.
- If the Superintendent's review does not resolve the problem, final appeal may be made to the Board of Education.

EMERGENCY SCHOOL CLOSING

The St. Clair Shores Police Department will feed the status condition of our district into a computer that is connected to a statewide radio network. Detroit area radio stations participating are WJR, WWJ, WCAR, WJBK, WBRB, and CKLW. For emergency school closing, listen to radio stations WJR, WWJ, WCAR, WJBK, WBRB, CKLW and watch Cable Channel 34. For up-to-date information regarding your school, call the South Lake News line, 586-445-4232.

TORNADO SAFETY

With coordination from the Macomb County Office of Public Safety Services and Planning, South Lake Schools have participated in tornado safety drills and planning. The St. Clair Shores Police Department and weather broadcasters will attempt to alert the schools to serious weather conditions.

During a TORNADO WATCH:

- Schools are alerted to watch for severe weather conditions.
- If the tornado watch continues through dismissal times, students will be dismissed at regular times.

During a TORNADO WARNING:

- Students and staff take shelter within each school building according to local school plans.
- If at regular dismissal times* a tornado warning is in effect, students and teachers will remain in designated areas until the "all clear" is announced.

*Students will not be released if there is imminent or potential danger

DRILLS

The State of Michigan mandates all public schools to perform eight fire drills, two tornado drills, and two lockdown drills per school year. South Lake High School participates in these drills throughout the course of the school year.

REPRODUCTIVE HEALTH

The Board of Education has established a program of instruction HUMAN REPRODUCTIVE HEALTH AND SEXUALITY, Sexuality education is a lifelong process that promotes healthy responsible and respectful relationship skills and knowledge, attitudes and behaviors. School districts in Michigan are required to teach about dangerous communicable diseases including, but not limited to HIV/AIDS at least once a year in every building (P.A. 165 of 2004) The South Lake Board of Education has approved a program of instruction for high school students, which includes sexuality education, HIV/AIDS and other serious communicable disease

prevention education. Lessons will be offered at various times throughout the school year. According to law (P.A. 165/166 of 2004), parents have the right to review materials in advance of instruction. If you wish to review the materials or curriculum, please contact the principal of your child's school. In addition, by law (P.A. 165), you have the right to excuse your child from participating, without penalty. If you wish to exercise your right to excuse your child from reproductive health and human sexuality, including HIV/AIDS, please complete the Parent Request to Excuse Student from Reproductive Health and/or HIV Education form and return it to the principal of your child's school.

HOMEWORK POLICY

The nature of the course of study determines the amount of daily homework assignments. Homework is not always of a written nature but may involve reading and research. Students may make-up work missed during an **excused** absence. Students will have two (2) days for **each** day missed to make up their work and to receive full credit. Acceptance of work missed due to **unexcused absences** is at the discretion of the teacher.

Students who are attending school related activities, field trips, or other functions deemed as **school business**, have the responsibilities of obtaining and completing their work **prior** to the scheduled event unless otherwise arranged with the teacher. Each student is encouraged to develop good study habits by setting aside a specific time and a quiet place for study. If parents have any questions, they should contact the school for a parent-teacher conference.

CLASSROOM PROCEDURES

Teachers will provide students with a list of classroom procedures the first week of school.

FIELD TRIPS & ACTIVITIES OUTSIDE OF SCHOOL

All trips outside of school as well as activities beyond the regular school day require a parent's signature on permission slips. **All forms are available on South Lake School's website at www.solake.org.** Whenever a doubt occurs regarding an unusual activity or trip, parents should call the school.

SCHOOL DANCES

Students that do not attend South Lake High School may attend a school dance providing they are accompanying a current South Lake student and have completed the necessary paperwork prior to the dance. Students must arrive to any dance within thirty minutes of the scheduled starting time of the event. Students will **NOT** be permitted to leave any dance earlier than 15 minutes before the scheduled end of the dance without prior parent permission, in writing, on file with the office.

REPORT CARDS

Report cards are prepared each quarter. Progress reports are prepared for mailing midway between quarterly report cards. If parents do not receive a report card or progress report card as expected, they should call their child's counselor.

GRADUATION REQUIREMENTS

All students **must** be enrolled in seven (7) classes per semester (seminar may count as one of those classes).

No student who has earned less than a four-year cumulative grade point average (GPA) of 1.0 will receive a diploma. In addition, appropriate state contact hours/instructional hours must be maintained. The minimum number of credits a student must earn in order to graduate from South Lake High School is 22.5.

Class of 2011 and Beyond

The State of Michigan has implemented new graduation requirements for students who are members of the class of 2011. The entering freshmen class of fall 2007 will be the first students to be effected by these changes. The graduation and course requirements for these students are listed below. Students must pass classes in the core sixteen courses required by the state. Students must earn a total of 22.5 credits with 16 of those credits earned in the subject areas listed below.

English

4.0 credits in English for English Language Arts (ELA) 9, 10, 11, 12.

Mathematics

4.0 credits which must include Algebra I; Algebra II; Geometry; and a math related credit in the final year of high school.

Science

3.0 credits which must include Biology; Physics or Chemistry; and one additional science credit.

Social Studies

3.0 credits including .5 credits in Civics; .5 credits in Economics; and credit in U.S. History and Geography; World History and Geography.

Physical Education

1.0 credit in Physical Education and Health.

Visual, Performing, Applied Arts

1.0 credit

Foreign Language

2.0 credits in grades 9-12, or an equivalent learning experience in grades K-12.

ELECTIVES

Depending on when and how a student has fulfilled their foreign language requirement, there will be anywhere from 6.5 to 4.5 credits remaining which will be chosen by the student in collaboration with his/her counselor and parent/guardian.

COMMUNITY SERVICE HOURS

Students must earn a minimum of twenty (20) Community Service Hours by the end of their senior year to qualify for graduation.

GRADE POINT AVERAGE

Students must have at least a **1.0** grade point average by the end of their senior year.

Any waiver of the above requirements may be made only with the approval of the principal. Students who do not graduate at the regular time because of lack of credits will receive their diplomas when they have satisfactorily completed these requirements.

ADDING/DROPPING CLASSES

Students are allowed three (3) weeks after the beginning of the semester to drop or add a class. **Changes made after three (3) weeks require a drop/add form and the student will receive a grade that is an average of the two classes.**

DUAL ENROLLMENT

Historically, school districts have allowed their students to attend courses at local colleges or universities in addition to their own high school. This is in an effort to meet students' needs and interests. This is called Dual Enrollment.

The law directs school districts to assist students in paying tuition and fees for courses at Michigan public or private colleges or universities, if all of the following conditions are met:

1. Students are in grade 11 or 12.
2. Students can qualify for dual enrollment by taking one of the following assessments: PSAT, ACT PLAN, ACT, or MME. Additionally, according to P.A. 160, eligible students may take courses for which there are no endorsements, such as computer science, foreign language, history, political science, or psychology, as long as they have taken all sections of the MME, ACTPLAN, ACT or College Board PSAT. State endorsement is not required in any specific area for this participation.
3. Students must be enrolled in both the school district and postsecondary institution during the local school district's regular academic year and must be enrolled in at least one high school class.
4. The district must not offer the college courses. An exception to this could occur if the local board of education determines that a scheduling conflict exists, which is beyond the student's control.
5. The college courses cannot be a hobby, craft, a recreation course, or in the subject areas of physical education, theology, divinity, or religious education.
6. School districts are required to pay the lesser of:
 - a) The actual charge for tuition, mandatory course fees, materials fees and registration fees or
 - b) The state portion of the students' foundation allowance, adjusted to the proportion of the school year they attend the postsecondary institution. However, South Lake Schools will pay tuition costs and any course fees associated with the class. Textbooks and/or workbooks required for the course are the responsibility of the student.

VIRTUAL CLASSES

Any credits earned via virtual courses must meet state and/or local curriculum standards for the course. South Lake High School is not responsible for accepting credit for outside courses which do not meet the curriculum standards set by the state and/or district. Prior to enrolling in a virtual class not offered through South Lake High School, a student should check with counseling to verify if a class is eligible for High School Credit.

- Students taking virtual classes via South Lake Schools will only be allowed to enroll in one course at a time, unless other permission is sought and granted. Additional classes in a semester may be opened once the first class engaged in is successfully completed.
- A certified teacher must act as an on-site mentor.

GRADES

Official grades are averaged for transcripts using a 4.0 system. Teachers may use a 12-point system for averaging semester grades. Each marking period grade will count for 40% of the Final Grade. The Semester Final will count as 20%. A final exam will be given for each class.

Students must earn a passing grade for TWO out of the three grading criteria (quarter, quarter, final exam) in order to receive a passing grade for the semester *regardless* of the final point total. For students in the class of 2011 and beyond, as per State of Michigan guidelines, a student who only passes the final exam will receive credit for the course and a final transcript grade of "E," which will carry a 0.0 grade point value.

If a student is absent (excused) for a final, it is necessary that the student make up the exam as soon as they are able to return to school. A grade of "F" represents a failure to gain credit for a course. A grade of NC for students who have not met minimum requirements for a course is at the discretion of the school teaching and administrative staff.

TESTING OUT OF A CLASS

Students may **Test out of a Class** for credit by successfully completing (receiving a "C+" grade or better) an assessment equivalent to a final exam for the class. Applications for *Testing Out* may be picked up in the Counseling Office and must be completed and returned by August 15. Examinations will take place before the new school year begins. Applicants will be notified by mail of the exact date and time.

ILLNESS DURING SCHOOL

Students who become ill or injured are required to report to the Attendance Office before they can be released to go home. During the school day, students must check in at the Attendance Office when arriving late or leaving early. If the illness or injury is serious enough to warrant a doctor's attention, the secretary will contact the home to inform parents. If, in a serious case, the parents are unavailable, arrangements will be made to take the students to a local hospital at the parent's expense. **Failure to report to the Attendance Office will result in an unexcused absence.** An Emergency Information card must be on file for all students.

LOCKERS

Lockers are school property, therefore, accessible to school personnel. Each student is assigned a locker. **STUDENTS ARE NOT TO CHANGE LOCKERS, "RIG" THEIR LOCKERS TO STAY UNLOCKED, OR USE THEIR OWN LOCKS. The school will issue the locker combination for each student. It is advised that the students lock their locker after each use.** Replacement cost for any lockers that are damaged will be charged to the student. Students should not share the locker combination with anyone. **THE SCHOOL IS NOT RESPONSIBLE FOR ITEMS PLACED IN LOCKERS.** Materials should be marked with the owner's name so that the material may be returned. **STUDENTS WHO WRITE ON LOCKERS WILL BE SUBJECT TO DISCIPLINARY ACTION. STUDENTS ARE NOT TO SHARE THEIR LOCKERS WITH OTHER STUDENTS.** Students are encouraged to obtain a lock for their physical education classes. **Students should not leave valuables in these lockers or leave them unattended at any time.** Arrangements may be made with the student's physical education teacher to secure valuable property. **The school is not responsible for items placed in lockers.**

INSURANCE

Accident insurance will be available to all students early in the school year. All families may take advantage of this policy at the nominal cost. Each year the question as to the liability of a school district in the case of pupil injury arises. It is not within the jurisdiction of the Board to dispense tax monies for such purposes. The State Code forbids the buying of liability insurance by Boards of Education and, should such insurance be obtained in spite of the State's position, the policy would merely protect the district against legal suit. South Lake policy statements are clear on this matter. Number 4143 states "The Board of Education shall assume no responsibility for the cost of treating injuries which occur on its property."

SOUTH LAKE HIGH SCHOOL ATTENDANCE POLICY

Good attendance and punctuality are a necessity in school and are often contributing factors to success in the workplace and the classroom. The State of Michigan and South Lake Schools share the opinion that classroom attendance instills a concept of self-discipline, exposes a student to group interactions with teachers and fellow students, and enables a student to hear and participate in class discussion and other related learning experiences. South Lake High School also recognizes the importance of parents/guardians in ensuring regular school attendance and encourages them to schedule students' medical/dental appointments, personal business, and vacation outside of school hours. Attending school is necessary and required by state law. Students who do not maintain good attendance may fail, lose certain privileges, be referred to truancy officers, and/or have their parents/legal guardians taken to court.

The following outlines the attendance policy of South Lake High School:

- Student absences must be reported to the Attendance Office within two (2) school days of the student's absence in order for the absence to be excused. If there is neither a call by a parent nor documentation is presented to the attendance office within two business days of the absence, the absence will be unexcused.
 - You may report an absence 24 hours a day. Please call (586) 435-1450 and leave a message with the student's name, the date of the absence, and the reason for the absence, or you may bring in a note from a parent to the attendance office signed by a parent or guardian.
- At the teacher's discretion, an unexcused absence in any class may result in the student not being able to make up the work that was missed during the absence. This includes any class assignments, homework, projects, tests and/or quizzes.
 - **Students, who have 3 unexcused absences in a class for the quarter, will not be allowed to participate in or attend field trips and/or extra-curricular activities for the remainder of the quarter. In addition, their off campus lunch will be revoked.**
 - Excessive unexcused absences and/or tardies will be referred to the truant officers of Macomb County.

Rewards for good attendance:

- Students with 3 or less excused absences, no unexcused absences and a 2.5 GPA or better will be allowed to attend a movie during the school day on a quarterly basis.

TARDY POLICY

Per Quarter

- If a student is tardy to class, meaning they come to class after the bell sounds, the following procedures will be followed:
 - They will report to the Responsibility Room.
 - They will receive a pass back to class
 - Upon receiving their 5th tardy during a quarter, they will have to serve a detention. (detention will be held on a weekly basis)
 - Students who have a detention must serve their detention or they will be suspended for one day.
 - Upon receiving their 8th tardy, they will not be allowed to participate in after school activities for the remainder of the quarter. (sports, dances, clubs, honors night, band and choir concerts, etc.)
 - Excessive unexcused absences and/or tardies will be referred to the truant officers of Macomb County.

EARLY DISMISSAL

If a student must leave school before the end of the day, he or she must secure an early dismissal slip. This slip is issued only upon the request of a parent by phone call to **(586) 435-1460** before 10:00 a.m. Students pick up early dismissal slips in the Attendance Office.

Important: Students must sign out of the Attendance Office before leaving the building for any reason.

COUNSELORS

Counselors are available to assist students with educational and personal problems. Each student is assigned a counselor and should feel free to make an appointment to see his/her counselor concerning any question or problem that may arise. Students sign up with the counseling secretary to see their counselor. The counselors will call the students from class at their earliest convenience.

A student is assigned to a counselor according to the first letters of the student's last name. **Counselors are:**

Mrs. Gayle Merkle	Last names A-Gn	(586) 435-1412
	Last names Pr-Sd	(586) 435-1412
Mrs. Whitney Bernstein	Last names Go-Pn	(586) 435-1414
Mr. Michael Fringer	Last names Se-Z	(586) 435-1415

SUPPORT SERVICES

South Lake Counseling Services provide a developmental, sequential guidance and counseling program for all students K-12.

The guidance component assists students in moving successfully through the learning process to prepare for life and career roles. The counseling component assists students in dealing with present life situations more effectively by developing positive personal, interpersonal, and social skills.

GENERAL PROCEDURES

EMERGENCY MEDICAL AUTHORIZATION

The Board has established a policy that every student must have an Emergency Medical Authorization Form completed and signed by his/her parent in order to participate in any activity off school grounds. This includes field trips, spectator trips, athletic and other extra curricular activities, and co-curricular activities.

ARRIVAL

Doors will be opened for students at 7:00 a.m. **Students arriving from consortium classes are to wait in the hall in front of the gym before going to their lockers.**

DRIVING TO SCHOOL

Students who drive to school are to observe the **school zone speed limit of 15 mph** and are not to interfere with the normal flow of traffic. Reckless driving will not be tolerated. Parents and students are reminded that the parking lots are under jurisdiction of the St. Clair Shores Police Department.

PARKING PRIVILEGES

Students parking into the school parking lot must purchase a parking pass. Passes are available during registration or from the school office during the regular school year. All student vehicles must be properly registered in the Main Office. Students must display a parking sticker on the left rear window. Loitering in the parking lot is not permitted. Failure to do so may result in a parking ticket and/or disciplinary action. All vehicles must be parked in designated spaces. **STUDENT PARKING IS NOT ALLOWED IN THE EXIT LANES, FIRE LANES, HANDICAP PARKING, VISITOR PARKING, FACULTY LOT IN THE BACK OF THE SCHOOL, THE SHIPPING & RECEIVING LOT (Cavalier Drive), OR ACO PARKING LOT.**

Students violating any regulations are subject to city traffic penalties, towing to another location at the owner's expense, and/or disciplinary action.

PERSONAL PROPERTY

South Lake Schools and South Lake High School are not responsible for personal property brought into school buildings or onto school property. **The best way to keep valuable personal property from being lost or stolen is to leave said property at home.** South Lake Schools and South Lake High School will not be responsible for lost or stolen personal items. **It is at the discretion of school and/or district administration as to whether any search for lost or stolen property will be conducted. The district and school are not obligated to conduct investigations into lost or stolen property and may do so only under circumstances under which administrative personnel determine such a search is warranted.**

ELECTRONIC DEVICES, WIRELESS COMMUNICATION DEVICES AND CELL PHONES

- Electronic devices/wireless communication devices (WCDs) and cell phones are regarded as personal property and are subject to the statement regarding personal property above. In addition, South Lake Schools district policy 5136 specifically addresses cell phone and wireless communications on or in school property.
- Parents and students should consult the Board of Education, South Lake Schools Policy 5136 for complete details regarding School Board approved policy for wireless communication devices and/or cell phones. Important aspects of Policy 5136 include:
- Students are prohibited from using WCDs to capture, record, or transmit the words (i.e. audio) and /or images (i.e. pictures/video) of any student, staff member or other person in the school or while attending a school related activity without express prior notice and explicit consent for the capture, recording or transmission of such words or images. Using WCD to take or transmit audio and/or pictures/video of an individual without his/her consent is considered an invasion of privacy and is not permitted, unless authorized by the building principal. Students who violate this provision and/or use a WCD to violate the privacy rights of another person may have their WCD confiscated and held until the end of the school year.
- WCDs including but not limited to those with cameras, may not be possessed, activated, or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include but are not limited to locker rooms, shower facilities, restrooms, classrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The building principal has authority to make determinations as to other specific locations and situations where possession of a WCD is absolutely prohibited.
- **No expectation of confidentiality will exist in the use of WCDs on school premises/property.** (Emphasis added.)
- Students are prohibited from using a WCD in any way that might reasonably create in the mind of another person an impression of being threatened (See "Verbal Assault" in the South Lake High School Student Handbook) humiliated, harassed, embarrassed or intimidated. See also Policy 5517.01-Bullying and Other Forms of Aggressive Behavior.
- Students are also prohibited from using a WCD to capture and/or transmit test information or any other information in a manner constituting fraud, theft, cheating or academic dishonesty. Likewise, students are prohibited from using their WCDs to receive such information.
- Possession of a WCD by a student is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of this privilege.
- Violations of this policy may result in disciplinary action and/or confiscation of the WCD. The building principal may also refer the matter to law enforcement if the violation involves an illegal activity (e.g. child pornography). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the WCD is confiscated, it will be released/returned to the student's parent/guardian after the student complies with any other disciplinary consequences that are imposed. WCDs in District custody will not be searched or otherwise tampered with ***unless school officials reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules*** (emphasis added). Any search will be conducted in accordance with Policy 5771-Search and Seizure.
- **Students are personally and solely responsible for the care and security of their WCDs. The Board assumes no responsibility for theft, loss, damage, or vandalism to WCDs brought onto its property, or the unauthorized use of such devices.** (Emphasis added)
- In today's modern age it is important to note that electronic devices continue to grow in their complexity and expense and to shrink in their size. The only absolute way for students to guarantee such devices are not lost, stolen, damaged, or subject to discipline search and seizure is to leave them at home. Students and their parents are strongly encouraged to consider this option in regard to WCDs and electronic devices.

HALL TRAFFIC/ LOITERING

Students are to keep to the right in going through the halls and up and down stairs. **At dismissal in the afternoon, students are to leave the building immediately unless they have detention or other authorized assignments. Students who habitually loiter will be issued tickets by the St. Clair Shores Police Department.** During school hours students are to enter/exit only through the

main entrance. Students are required to have a hall pass when they are out of a class. Students are allowed 10 passes per semester. An agenda book with a valid signature will serve as a pass. **While classes are in session, students are not allowed in the halls, main office, or attendance office without a signed pass.**

CITIZENSHIP

A philosophy of this high school is the belief that good conduct and citizenship lay the foundations for a solid education program. Students of the high school must assume responsibility for their actions. **It is the right of administration to remove students who do not conduct themselves properly.** Every effort will be made by the staff to solve disciplinary problems within the school setting without excluding a student from school. **All disciplinary consequences are subject to administrative review and are assigned at the discretion of the school and/or district administration.** The following sanctions may be imposed for violation of the pupil conduct code.

- ADMONITIONS:** An oral statement to a student that he or she is violating or has violated school rules.
- WARNING:** Notice, orally or in writing, that continuation or repetition of conduct found unacceptable, within a period of time stated in the warning, may be cause for more severe disciplinary sanctions in the event of the finding of a violation of any regulation within a stated period of time.
- DISCIPLINARY PROBATION:** Exclusion from participation in privileged or extra curricular activities as set forth in the notice for a period of time not exceeding one school year.
- BEHAVIOR:** A contract may be issued by the Assistant Principal or Principal.
- RESTITUTION:** Reimbursement for damage or misappropriation of property. This may take the form of appropriate service or other compensation.
- DETENTION:** May be assigned by a teacher or an administrator to be served either in the classroom or in the detention room.

EXCLUSIONS

If the sanctions are not applicable or are not effective, exclusion may be necessary. Exclusions fall in the following categories:

TEMPORARY SEPARATION

This is defined as exclusion of a student from school for up to three days, either from one period or for a full day.

SUSPENSION

This is defined as exclusion of a student from school for a period of time terminating at the end of the specified period or upon the fulfillment of a specific set of conditions. *STUDENTS WHO ARE SUSPENDED FOR A PERIOD OF THREE OR MORE DAYS MAY BE REQUIRED TO HAVE A PARENT AND ADMINISTRATOR MEETING PRIOR TO READMITTANCE.*

EXPULSION

This is defined as the permanent exclusion of a student from school by action of the School Board of Education. Parents should be informed and involved in any case of a student exhibiting a history of unacceptable conduct. An administrator will maintain records of such involvement. The principal or designee will be responsible for documenting evidence to support any action of suspension or expulsion as well as efforts to solve the problem. Such documentation will be in writing. Due process will always prevail.

The authority of the Board of Education to authorize suspension and to make reasonable rules and regulations regarding discipline is granted in Sections 380.1300 and 380.1311 of the School Code.

MAINTAINING A SAFE AND ORDERLY LEARNING ENVIRONMENT

The Board of Education has adopted the following Student Discipline Code. The Code includes the types of misconduct that will subject a student to disciplinary action. The Board has also adopted the list of behaviors and the terms contained in the list.

It is the school staff's responsibility to provide a safe and orderly learning environment. Discipline is within the sound discretion of the school's staff and administration. Due process ensures that disciplinary action is imposed only after review of the facts and/or special circumstances of the situation.

A student or his/her belongings may be searched if school authorities have reasonable suspicion that the student possesses any illegal material or substances. School lockers may be searched at any time.

The following information provides a list of major areas that could result in disciplinary action. An explanation of each behavior and possible consequence(s) is included.

THE ABSENCE OF A BEHAVIOR OR ANY SPECIFIC ACTION FROM THE LIST DOES NOT MEAN THAT SUCH CONDUCT DOES NOT VIOLATE THE DISCIPLINE CODE OR CANNOT BE PUNISHED.

IDENTIFICATION BADGES

Students are required to have their identification badges at all times while in attendance during the school day and as required at after school events. ***Failure to possess a school identification badge may result in the student being denied entrance to school.***

MISCONDUCT CATEGORIES/PENALTIES

I. Matters pertaining to the safety of others

A. Fighting

- 1st incident-minimum 5 day suspension and 30 day ban from school extracurricular activities. 2nd incident-minimum 10 day suspension from school and 90 day ban from school extra curricular activities. Possible recommendation for voluntary withdrawal or recommendation for expulsion. 3rd incident-10 day suspension, 180 day ban from extra curricular activities. Recommendation to the Board for expulsion.
- Students involved in fighting may be ticketed.
- Contact between student, parent, and principal/assistant principal
- Counseling sessions between student and counselor (designed to learn conflict resolution strategies)
- Any portion of a ban on extracurricular activities not completed in a school year may be carried forward to the subsequent school year.
- Special education students will follow the discipline procedures and/or IEP and behavior plan recommendations, as deemed appropriate.

B. Promoting or encouraging a fight

- Up to a 3-day suspension

C. Failure to disperse from a fight scene

- Up to a 3-day suspension

D. Physical Assault (“Intentionally causing or attempting to cause physical harm to another through force or violence.”)

1. Student to school employee, volunteer, or contractor

- Minimum 10-day suspension
- Notification of assault to police liaison officer
- Adjudication by the courts (upon formal charges of assault or battery)
- Expulsion from school for 180 days

2. Student to student

- Minimum of 5-day suspension, up to a 10-day suspension
- Notification of assault to police liaison officer
- Adjudication by the courts (upon formal charges of assault or battery)
- Expulsion from school up to 180 days

E. Verbal Assault (“Any willful verbal and/or written threat to inflict injury upon another person, under such circumstances which create a reasonable fear of imminent injury, coupled with an apparent ability to inflict injury, including any written or verbal bomb threats.”), Extortion, Harassment (Verbal or Physical), Excessive display of affection between students, calling, threatening to call, or bringing outside person(s) to school property or school functions for the purpose of confronting, intimidating, or physically engaging South Lake students, district employees, or person(s) acting on the school’s behalf:

- Suspension up to 10 days
- Expulsion up to 180 days

F. Gang related behavior: Gang related behavior will include the showing or display of colors or wearing of clothing, jewelry, insignia or any other mark or symbol representative of a gang. It shall also include the writing of gang symbols, messages,

or other graffiti which is determined to be gang related. Flashing gang symbols or references to coded gang language will also be considered as behavior representative of students involved in gang behavior. Possession of any materials with gang references or symbols written or electronic may be considered gang related. Recruiting of other students for membership in a gang will also be considered under these guidelines. Any behavior which is determined to be gang related will result in the student(s) in question being referred to the police for possible ticketing and other legal action.

1st Offense - 5 day suspension and a 30 day ban from all extra curricular activities.

2nd Offense - 10 day suspension and a 90 day ban from all extra curricular activities. Possible recommendation for expulsion or voluntary withdrawal from South Lake Schools.

3rd Offense - 10 day suspension 180 day ban from extra curricular activities and recommendation to the school board for expulsion. Any extra curricular prohibition which is not completed by the end of one school year will be carried forward to the subsequent school year.

G. Gross Misconduct: Gross misconduct is a category used for incidents in which a collective of negative behaviors occur during a specific example of misconduct. For example, a student may swear, knock over furniture, and threaten a student or staff member all in the same incident. Thus, the simple classification of profanity does not apply and the behavior demonstrated is of a larger degree of misconduct than the utterance of a single vulgarity when receiving disappointing test results. The designation of gross misconduct cannot be defined in an all inclusive manner as collective misbehaviors may be combined in an infinite number of ways. Furthermore, the designation of gross misconduct is used when a behavior or behaviors is/are of a more serious, more disruptive, and/or dangerous level than some less serious infractions. The designation of gross misconduct is at the discretion of school and district administration.

1st Offense – 5 day suspension and a 30 day ban from all extra curricular activities.

2nd Offense - 10 day suspension and a 90 day ban from all extra curricular activities. Possible recommendation for expulsion or voluntary withdrawal from South Lake Schools.

3rd Offense - 10 day suspension 180 day ban from extra curricular activities and recommendation to the School Board for expulsion. Any extra curricular prohibition which is not completed by the end of one school year will be carried forward to the subsequent school year.

II Matters pertaining to attendance laws

A. Violation of compulsory attendance laws, skipping school and/or class, failure to attend school regularly, persistent tardiness:

- Assignment of detention(s) and/or suspension(s)
- Referral to Macomb Intermediate School District attendance officers
- Adjudication by the juvenile courts

III Matters pertaining to citizenship

A. *Possession of dangerous weapons or potential weapons

- Minimum of a 10-day suspension
- Referral to the police department
- In compliance with state law, the Board may permanently expel any student who possesses a dangerous weapon in a weapon-free school zone

***Dangerous weapon** is defined as a "firearm, a dagger, a dirk, a stiletto, a knife with a blade more than three (3) inches in length, a pocket knife opened by a mechanical device, iron bar, or brass knuckles" or other devices designed to or likely to inflict bodily harm, including, but not limited to, air guns, tazers and explosive devices.

Disabled students under IDEA or Section 504 will be expelled only in accordance with Board Policy 2461 and Federal due process right appropriate to disabled students.

A student who has been expelled under this policy may apply for reinstatement in accordance with guidelines that are available in the principal's office.

B. Possession of any type of fireworks/firecrackers

- Minimum of 3-day suspension, up to 10-day suspension
- Possible expulsion up to 180 days

C. Arson

- Minimum of a 10-day suspension
- Referral to the police department
- In compliance with state law, the Board will permanently expel any student who commits arson in a district building or on district property (including school busses and other transportation)

D. Criminal Sexual Misconduct

- Minimum of a 10-day suspension
- Referral to the police department
- In compliance with state law, the Board will permanently expel any student who commits criminal sexual misconduct in a district building or on district property (including school busses and other transportation)

E. Illegal Substances (The school has a “Drug-Free” zone that extends 1,000 feet beyond the school boundaries as well as to any school activity and transportation.)

1. Alcohol/Drugs (The sale, distribution, or use of drugs (prescription and/or nonprescription), alcohol, lighters, drug paraphernalia, fake drugs, steroids, inhalants, prescription drugs-not prescribed to user/possessor, or look-alike drugs are prohibited)

- Up to a 10-day suspension
- Exclusion from extra curricular activities.
- Possible referral to the police department
- Possible expulsion up to 180 days
- Participation in a substance abuse and/or chemical dependency program **may** be an option to the above penalties

***Use of Breath-Test Instruments** - The principal and/or assistant principal may arrange for a breath test for blood-alcohol and/or use a portable breath analyzer. This test will be conducted on a student whenever there is reasonable suspicion to believe that a student has consumed an alcoholic beverage. The student will be taken to a private administrative or instructional area on school property with at least one other staff member or administrator present as a witness to the test. The purpose of the test is to determine whether or not the student has consumed an alcoholic beverage. The amount of consumption is not relevant, except where the student may need medical attention. If the result indicates a violation of school rules as described in this handbook the student will be disciplined in accordance with disciplinary procedures described above.

2. Tobacco products (possession and/or smoking)

- Possible 1-day suspension
- Misdemeanor
- Possible fines up to \$125.00 and/or participation in “Stop Smoking” classes
- **Failure to appear in court and/or pay fines will result in additional consequences.**

F. Violation of state laws, local ordinances, safety and fire codes, laws pertaining to civil disobedience, use of profanity, degrading epithets, racial or ethnic slurs, defiance and/or disruptive behavior, repeated and willful breaking of school rules, gross misbehavior, and gambling:

- Up to a 10-day suspension and possible police intervention (dependent upon the nature, severity, and frequency of the offense)

IV Matters relating to private and public property

A. Theft, robbery, defacing property, vandalism

- Up to a 10-day suspension and possible police intervention (dependent upon the nature, severity, and frequency of the offense)
- Reimbursement for damage or misappropriation of property

B. Trespassing (unauthorized presence in a building or on school property)

- First offense, warning
- Second offense, a ticket from the police
- Third offense, suspension
- Possible suspension if a student trespasses in other district buildings

C. Electronic Devices (See also “ELETRONIC DEVICES, WIRELESS COMMUNICATION DEVICES, AND CELL PHONES” earlier in this handbook.)

1. Cell phones, wireless communication devices, radios, tape players, and CD players, and MP3 players may only be used in school classrooms with teacher permission.
 - Abuse of any privileges given may result in a device being confiscated; return is dependent on the situation
 - Possible suspension
2. Laser pointers, electronic communicators or other electronic devices are not permitted in school without administrative approval
 - These items will be confiscated and return is dependent on the situation
 - Possible suspension
3. **South Lake High School reserves the right to search electronic devices on any school property or at any school related activity.**
4. South Lake High School is not responsible for the loss or theft of any personal items brought to school; this includes electronic devices.

D. Water balloons, squirt guns, and/or coolers are not allowed on school property

- These items will be confiscated and return is dependent on the situation
- Up to a 10-day suspension
- Possible police notification
- Possible removal from extracurricular activities and/or senior activities

SPECIAL ITEMS

Parent Conferences: It is the intention of this high school to keep parents as fully informed about the progress of their sons/daughters as possible. Parents should feel free to call for a conference with the teacher, counselor or principal at any time students are confronted with serious problems.

Parents may arrange with a counselor to receive weekly reports for a limited amount of time.

Organized parent conferences are held for all parents of the high school students. We encourage parents to participate in these general conferences for a good overall picture of their student's progress.

Fraternal Societies: Students enrolling or returning to South Lake High School should know the State Law respecting fraternal societies. According to this act, passed by the Michigan State Legislature, students who enroll in Michigan public elementary and high schools are not permitted to join or organize fraternities, sororities or other types of secret societies.

Note to Parents: All school-sponsored activities outside the school premises and school time require the signature of a parent on a Permission Slip. The high school does not endorse any picnics, skip days, Spring/Winter break trips, or the like, which are planned by the students.

Class Offerings: All students are eligible to elect any course offered for their achievement level without regard to race, color, nationality, sexual orientation, or gender.

DURING THE SCHOOL DAY

Fire Drills: Fire drills will be held periodically during the school year. The signal for the drills is a periodic blast on the fire buzzer. At the first signal, classes are to exit immediately by the specific route posted in each room. Windows and doors are to be closed and the teacher (with the record book) is to be the last out of the classroom.

Students are cautioned to walk briskly to their prescribed exit. No talking is permitted in order that verbal directions might be given and heard.

Alternate routes for exits will be designated. If a particular exit is blocked, students will immediately reroute to the nearest available exit. If the alarm sounds during the lunch hour or between classes, students are to exit via the closest exit door.

Tornado Drills: Tornado drills will be held periodically during the school year. The signal for the drills is a periodic blast on the fire buzzer. At the first signal, classes are to exit immediately by the specific route posted in each room. Windows and doors are to be closed and the teacher (with the record book) is to be the last out of the classroom.

Lockdown Drills: Lockdown drills will be held periodically during the school year. Instructions for lockdown drills and instructions for the same are given via the public address system.

Hall Passes: A student must have a written pass from a faculty member to be in the halls during a class period. Abuse of hall pass privileges, or discipline resulting from skipping or off-campus violations may result in a loss of hall pass privileges.

Resource Center: Students are urged to acquaint themselves with the resources of the center and should not hesitate to ask the librarian or paraprofessional for help at any time.

All students are subject to center regulations and should bear in mind that failure to comply with these regulations will result in the loss of certain privileges. Copies of the regulations are on the file in the Resource Center.

Computer Labs: The computer equipment in these labs must be treated with utmost care and integrity. **Students may not use the computer labs without staff supervision.**

Security Cameras: Throughout the parking areas and interior of the building, video cameras provide 24-hour surveillance. **Person(s) on school property are subject to district installed electronic surveillance.**

Strength-Fitness Center: Students may only use the school weight room with school personnel supervision. Students must be engaged in strength-fitness activities to remain in the strength-fitness center. Everyone should always sign in and out. Violation of this rule may result in suspension from school. Everyone who uses the strength-fitness center must wear proper attire. Gym shorts, jogging pants, sweat pants, sweatshirts, tee shirts can be worn. Proper athletic shoes must be worn. Food, drinks, hats, bandanas or any type of headgear is prohibited. The school rules and dress code apply. Everyone must replace weights to the storage area after use.

Gym: Students are not to be in the gymnasium without principal approved adult supervision.

Lost and Found: Articles that have been found in the school are held in the main office. The school is not responsible for students' lost or damaged articles. However, a Damage and Loss Report, filled out in the main office, often results in recovery of items.

STUDENT ORGANIZATIONS

The number and types of student organizations vary from year to year according to student interest. If a group of students wishes to form a new organization, the students should discuss the idea with the principal who will advise them on procedures for establishing the club. Examples of possible clubs are:

French Club	Art Club
National Honor Society	Forensics
Community Service Club	Debate Club
Science Olympiad	Spanish Club
Drama Club	Student Congress
Environmental Club	Weight Lifting Club
Math Club	International Club
School Climate Club	Swim Club
Higher Calling	SADD (Students Against Destructive Decisions)

NATIONAL HONOR SOCIETY

Admission to NHS is based on four criteria: Academics, Service, Leadership and Character. Students must maintain a 3.5 GPA and they must show evidence of involvement in school activities and community service. Their teachers will evaluate candidates (past and present) in "Leadership" and "Good Character."

IMPORTANT POINTS

Driver Education Eligibility: A student must maintain an adequate academic record and be age 14 years eight months by start of class. The decision for determining when a student becomes ineligible is the responsibility of the high school principal. The same standard as for athletic eligibility is in effect, specifically; a student must successfully complete four (4) credits the previous semester in order to be eligible. This provision is in effect whether a student elects Driver Education from St. Clair Shores Adult Education or a private provider. Classes start on Monday after school ends.

Work Permits: Students wishing to secure a permit must:

- Pick up an application from the main office.
- Return employers completed application and present a birth certificate or driver's license or proof of age.
- Students are restricted to the number of hours they may work according to the United States Fair Labor Standards Act.

Report Cards: After each quarter of school, report cards are available to inform parents and students about the progress that a student is making.

Schedule Changes: Schedule changes are very difficult to make. If a change is necessary for academic reasons, the change may be made only through a counselor. Counselors will be available the week of August 25 to accommodate any changes. Appointments are necessary. All class changes must be made within three weeks of the beginning of the semester. After three weeks, all schedule changes must be approved by an administrator.

Honors and Awards: Honor certificates, honor roll, membership in National Honor Society, and recognition at the Honor's Assembly in May are some of the ways that good academic achievements are recognized in school.

Honor Roll: An Honor Roll will be published after each marking period. A "B" average (3.0) is the minimum requirement.

DRESS REGULATIONS

Students are expected to dress in a manner that exemplifies good taste, decency, cleanliness, and appropriateness.

Dress Restrictions:

- ❖ Clothing that by design reveals undergarments, underwear, is not acceptable. This includes "spaghetti-strings, tank tops and halter tops." Dresses skirts and shorts **MUST BE** fingertip length and/or six inches above the knee. Bare midriffs and see-through attire may not be worn.
- ❖ Any clothing advertising/promoting alcohol, tobacco products, drugs use, suicide, and violence or anything of a sexual nature will not be permitted.
- ❖ Coats may not be worn during classes without approval of the administration.
- ❖ Shoes must always be worn on school property and have a sole.
- ❖ Pajamas and slippers may not be worn in school.
- ❖ **Students will not be permitted to wear or have in their possession hats, caps, bandannas or any covering of the head. Further, any symbol and/or colors representing gang involvement, pointed spikes and heavy chains will not be permitted.**
- ❖ **Boys are not permitted to wear tank tops and/or "muscle shirts" unless in physical education classes.**
- ❖ **Backpacks, book bags and large purses may not be taken to class unless they are see-through.**

Violation Penalties: Students who are improperly dressed will be told to change clothing and will not be allowed into classes until they comply. Students sent home to change clothing may receive an unexcused absence or suspension for each occurrence.

Exemptions: South Lake Board of Education has taken action to allow parents to exempt their children from all or part of our dress code regulations. Parents who wish to have their children exempted from the guidelines must contact the school office in writing and arrange for a conference with the principal. At the conference, parent, pupil, and principal will discuss the dress code, as the parent wants it to apply to the pupil. Parent, pupil, and principal will sign a letter of understanding that states the parent's wishes for the child's exemption from the dress code. Some reasons for exemptions are **religious convictions, physical disabilities, financial hardships, and similar circumstances.**

SCHOOL SAFETY

The safety and well being of students is an utmost priority in South Lake Schools. To this end, there exists a zero tolerance policy for any behavior that compromises a safe learning environment. Serious consequences will result from any threatening behavior that implies or intends or causes serious bodily harm to an individual or the general population. A minimum ten-day suspension will be given for violations to this policy. A recommendation for expulsion may be made. Additionally, a referral to the St. Clair Shores or Eastpointe Police Department will be made for possible prosecution.

Bomb threats will be dealt with in an equally serious manner. Students who make bomb threats will face a minimum suspension of ten (10) days, referral to the St. Clair Shores or Eastpointe Police Department for possible prosecution and expulsion from school up to 180 days.

The school administration reserves the right to inspect backpacks, purses and containers at any time upon entering the building. Backpacks, book bags and large purses may not be taken to class unless they are see-through.

Further, South Lake High School has installed a 24-hour video surveillance system in our hallways and parking lots. Any threats to school safety or “copycat” behavior related to other schools’ crises would result in suspension and possible expulsion from school.

SEXUAL HARASSMENT

Complaint Procedure: All students and all school employees are expected to conduct themselves with respect for the dignity of others. Students’ sexual harassment consists of overt activity of a sexual nature when that activity has a substantial adverse effect on a student in the school or creates an intimidating, hostile, or offensive learning environment. Such overt activity may include, but is not limited to, the following:

- ❖ Making unwelcome sexual advances
- ❖ Demands for sexual favors accompanied by threats
- ❖ Demands for sexual favors accompanied by promise of preferential treatment
- ❖ Verbal, written, visual, auditory, or graphic communication of a sexual nature
- ❖ Patting, punching, or unnecessary contact with a student’s body

If a student has concerns about the nature of any conduct or physical contact by an adult employed by the school system, by a fellow student, or by a member of the public, the student should immediately report this concern to the social worker, counselor, or building administrator (Principal and/or Assistant Principal).

All such reports will be investigated immediately by the administration. In determining whether the alleged conduct constitutes sexual harassment, totality of the circumstances, the nature of the harassment, and the content in which the alleged incidents occurred, will be investigated. Anyone found to have violated this policy would be subject to disciplinary action up to and including exclusion from school or termination of employment.

ACT/MME TEST

The ACT/MME test is given in March. **All eleventh-grade students are required to take the ACT/MME.** Scores for each test are be printed on student transcripts.

OPEN CAMPUS LUNCH

Students in grades 10 – 12 have an opportunity to leaves school during their lunch period. Open campus lunch is a privilege. To participate in open campus lunch, a permission slip signed by a parent/guardian must be on file at South Lake High School.

While students are off campus for lunch they must follow these rules:

- ◆ Students must **show their school ID** cards to the door monitor.
- ◆ Students must **enter and exit from the main office doors ONLY.**
- ◆ While off campus, students must **exhibit exemplary behavior.** The area merchants have been asked to identify those students who display improper conduct at their businesses.
- ◆ Students are expected to remain off-campus the entire lunch period. Food is not to be purchased and brought back to the school.
- ◆ Failure to comply with these rules could result in the privilege of open campus lunch being revoked.

BELL SCHEDULE
2010 – 2011

1st hour - Seminar	7:45 – 8:11 a.m.
2nd hour	8:16 – 9:10 a.m.
3rd hour	9:15 – 10:09 a.m.
5th hour	10:14 – 11:08 a.m.
5A	
5th hour -- Lunch	11:13 – 11:48 a.m.
5th hour -- Class	11:53 – 12:47 p.m.
5B	
5th hour -- Class	11:13 – 12:07 p.m.
5th hour -- Lunch	12:12 – 12:47 p.m.
6th hour	12:52 – 1:46 p.m.
7th hour	1:51 – 2:45 p.m.

ATHLETIC CODE OF CONDUCT

Any violation of conditions contained in the South Lake Schools discipline code will take precedence over Athletic Department policies and procedures for dismissal and suspension of athletes. Athletes in the locker room, on the field, traveling to and from contests, or on school grounds are subject to the Athletic Code of Conduct. Suspension will exclude an athlete from competing in interscholastic contests for a specific length of time or until a specific set of conditions have been fulfilled.

An athlete will be suspended from an athletic team for the following reasons:

1. Use or possession of tobacco products.
2. Insubordination of the athlete toward the coach.
3. Destruction of athletic equipment or school property.
4. Unsportsmanlike conduct before, during, or after an athletic contest.
5. Conduct which is determined by the coach, athletic director, or principal to be detrimental to the South Lake Athletic Program.

Duration of suspension:

1. A first offense will result in a one (1) game suspension and notification sent to the parents.
2. A second offense will result in a three (3) game suspension and notification sent to the parents.
3. A third offense will result in the athlete's dismissal from the team.

The use or possession of alcohol, drugs, steroids or performance enhancing substances during the season will result in the following reprimands:

1. A first offense will result in suspension of not less than 1/3 of the season. The coach, athletic director, and the principal will determine the length of the first suspension.
2. A second offense will result in a permanent dismissal from the team.

Hearing and Appeal Procedures:

1. The coach will inform the athlete of the violation.
2. The coach will notify the athletic director.
3. The athletic director will notify the parents in writing of the suspension.
4. Appeals of suspension should be directed in writing to the principal within two (2) days of notification.

The athlete: Being a member of any sports team places added demands on the student. As a member of a team you have added responsibilities, not only to yourself, but also to your coaches, teachers, teammates, student body, and community. As a South Lake Schools' athlete, you assume a leadership role in the school and in the community. Both on and off the field you will be judged by your actions. Make the school proud by your dedication to higher ideals and the community will be proud of your school. If you have any questions concerning our Athletic Code, please contact the Athletic Office at 435-1440.

Athletic Eligibility:

A student must maintain an adequate academic record to participate in athletics or any extracurricular activity. The decision for determining when a student becomes ineligible is the responsibility of the high school principal. The MHSAA policy determines current eligibility, specifically Section 7 (a) of Regulation I. Students must have passed four classes in their previous full time semester of enrollment to be eligible in the subsequent semester. A student entering the 9th grade for the first time may compete without regard for his/her record in the 8th grade.

DIRECTIONS TO OTHER SCHOOLS

ALGONAC HIGH SCHOOL 810-794-4911

5200 Taft Rd.
Algonac, MI 48001

Take I-94 east to the New Baltimore exit (M-29). Turn right on M-29 and follow M-29 around. You will find yourself on Dike Rd. which is still M-29. You will see a big over called Colony Tower on the right hand side. Turn left on Ainsworth. (Old Kent Bank on corner). Go one block on Ainsworth and you will see the school.

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ANCHOR BAY HIGH SCHOOL 586-949-4510

48650 Sugarbush Rd.
New Baltimore, MI 48047-3399

Take I-94 east to exit 241 (21 Mile Rd.). Veer to right on 21 Mile.
Turn left on Sugarbush Rd. Go to 3 way stop at Sugarbush and Callens Rd. Follow Sugarbush - it curves to the right.

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CENTER LINE HIGH SCHOOL 586-757-6660

26300 Arsenal
Center Line, MI 48015

Take I-94 to 696 west. Exit 696 at Van Dyke. Turn left on Van Dyke. Take Van Dyke 2 1/2 blocks to Bernice (light). Turn left on Bernice. Take Bernice to Arsenal (1 block). Turn right on Arsenal. *****FOOTBALL PLAYED AT MEMORIAL PARK***** 1/4 mile north of 10 Mile between Van Dyke and Mound (on Sherwood)

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CLINTONDALE HIGH SCHOOL 586-791-6300

35200 Little Mack
Mt. Clemens, MI 48043

Take Gratiot to 15 Mile. Turn left on 15 Mile Rd. Take 15 Mile Rd. to Little Mack. Turn right on Little Mack.

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COUSINO HIGH SCHOOL 586-574-3100

30333 Hoover Rd.
Warren, MI 48093

School is located on Hoover between Common and 13 Mile Rd.

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DAKOTA HIGH SCHOOL 586-723-2700

21051 21 Mile
Macomb, MI

Take I-94 east to 21 Mile. Exit on 21 Mile and turn left. Continue on 21 Mile past North Ave. Dakota is located on the north side of 21 Mile between North Ave. and Romeo Plank Rd.

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EAST DETROIT HIGH SCHOOL 586-445-4490

15501 Couzens
Eastpointe, MI 48021

School is located west of Gratiot and south of 9 Mile.

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FITZGERALD HIGH SCHOOL 586-757-1750

23200 Ryan Rd.
Warren, MI 48091

Take 9 Mile to Ryan. Turn right on Ryan. School is on the right hand side.

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HERITAGE JR. HIGH

37400 Dodge Park
Sterling Heights, MI 48312

School is located on Dodge Park between 15 and 16 Mile Roads.

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LAMPHERE HIGH SCHOOL-248-589-3943

610 13 Mile Rd.
Madison Heights, MI 48071

Take I-94 west to 11 Mile exit. Turn right on Dequindre. Turn left on 13 Mile. (School on north side of 13 Mile between John R and Stephenson.)

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L'ANSE CREUSE HIGH SCHOOL 586-783-6400

38495 L'Anse Creuse
Harrison Township, MI 48045

Take I-94 to Metro Parkway. Turn right on Metro Parkway. Turn left on Crocker. Turn right on Reimond. School is on the right hand side.

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L'ANSE CREUSE HIGH NORTH 586-493-5270

23700 21 Mile
Macomb, MI 48042

Take I-94 to 21 Mile. Turn left on 21 Mile Rd. School is on the left hand side.

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LINCOLN HIGH SCHOOL 586-758-8305

22900 Federal
Warren, MI 48089
Take 9 Mile to Federal. Turn left on Federal.
(Between Groesbeck and Van Dyke.)

MADISON HIGH SCHOOL-248-548-1800

915 E. 11 Mile
Madison Heights, MI 48071
Take I696 west to 11 Mile Rd. Take 11 Mile to school (Right hand side between Dequindre and John R.)

MARINE CITY HIGH SCHOOL 810-676-1900

1085 Ward Street
Marine City, MI
Take I 94 to Marine City exit (26 Mile). Turn right and continue about 12 miles until the road ends. Turn right on King Road and go about 1/4 mile to Ward Street. Turn left on Ward Street. School is on right hand side.

MARYSVILLE HIGH SCHOOL 810-364-7161

1325 Michigan Ave.
Marysville, MI 48040-2110
Take I 94 east to Marysville exit. When you get off at Marysville exit you are on Gratiot. Turn right on Gratiot. Go to second stop light which is Huron Ave. Turn right on Huron and go approximately 1/4 of a mile to Michigan and Huron. Go past the school and turn left into the school parking lot. Pool is in the back of the school.

MT. CLEMENS HIGH SCHOOL 586-469-6100

155 Cass Ave.
Mt. Clemens, MI 48043
Take Gratiot north to Cass. Turn left on Cass. Take Cass to second light (south bound Gratiot) and turn left. School is on the right hand side.

ROSEVILLE HIGH SCHOOL 586-445-5577

17855 Common Rd.
Roseville, MI 48066
Take Gratiot north to Common Rd. Turn left on Common. School is on right hand side of Common.

ST. CLAIR HIGH SCHOOL 810-676-1700

2200 Clinton Ave.
St. Clair, MI
I-94 north to St. Clair exit. Exit right hand side and turn right on Fred Moore Highway. Take Fred Moore Highway to Carney (approximately 6 or 7 miles). Turn left on Carney. (Carney is between two car dealerships: Ford and General Motors.) Take Carney to next stop sign which is Clinton. Turn left on Clinton and take Clinton to Cox (approximately 1 mile). Turn right on Cox and park in the first parking lot near pool. NOTE: High school is on Clinton Ave., but pool parking is on Cox.

****SOCCER FIELD****

I-94 north to St. Clair exit. Exit right hand side and turn right on Fred Moore Highway. Take Fred Moore Highway to Carney (approximately 6 or 7 miles). Turn left on Carney. (Carney is between two car dealerships: Ford and General Motors.) Take Carney to next stop sign which is Clinton. Turn right on Clinton and Take Clinton to Tenth Street. Turn left on Tenth to dead end. Turn left to Solice Field on right by water tower.

EAST CHINA STADIUM (JV/V FOOTBALL)

Take I-94 to Marine City exit (26 Mile). Turn right on Marine City Highway. Go to end of Marine City Highway. Turn left on King Rd. Turn right on Meisner Rd. The stadium is 1/2 mile down on the right behind the East China Administration Building.

UNIVERSITY LIGGETT HIGH SCHOOL 313-884-444

1045 Cook Rd.
Grosse Pte. Woods, MI 48236
Go South on Greater Mack to Cook Rd. (between 7 & 8 Mile). Turn left on Cook Rd.

WARREN MOTT HIGH SCHOOL 586-574-3245

3131 12 Mile Rd.
Warren, MI 48092
School is located on the north side of 12 Mile between Ryan and Dequindre.

WARREN WOODS TOWER 586-439-4402

27900 Bunert Rd.
Warren, MI 48093
Take Martin west. Turn left into parking lot by athletic field.